



## **QUICK SURVEY RESULTS** **Board Vacancy Policies**

August 21, 2023

*A total of 18 colleges/districts responded to ICCTA's Quick Survey on BOARD VACANCY POLICIES.*

### **1. DOES YOUR BOARD OF TRUSTEES HAVE A PUBLISHED POLICY ON FILLING BOARD VACANCIES?**

#### Yes – 12

- Danville
- Elgin
- Harper
- Illinois Valley
- John Wood
- Kishwaukee
- Lake Land
- Lewis and Clark
- Logan
- Oakton
- Richland
- Sauk Valley

#### No -- 6

- Kankakee

- Kaskaskia

- South Suburban

- Spoon River

- Triton: Not specifically on filling vacancies as that is stated in law, but vacancy is mentioned in our "Number of Trustees and Terms of Office" Policy.

- Waubonsee:

### **2. IF YOUR BOARD DOES NOT HAVE A PUBLISHED POLICY, WHAT HAS BEEN ITS INFORMAL PRACTICE ON FILLING BOARD VACANCIES? (Please share a copy of your sample notices, time frame, interview questions, etc.)**

- Kankakee: Each year at its annual planning retreat, the Board of Trustees addresses succession planning and options for filling board vacancies. At the annual retreat, the assistant to the board of trustees and president review with the Board the Illinois statute governing the filling of board vacancies. When a vacancy occurs, the board discusses nominations and proceeds according to Illinois statute in selecting the final candidate.

- Kaskaskia: The Board follows the timelines set by the Illinois Community College Act. We also post the vacancy and then ask candidates to complete a questionnaire for the current BOT to review. If we have multiple candidates interested, the BOT will select for interview 2-3 candidates based upon their responses from their questions. The BOT conducts the interview in executive session, and then a public vote is taken on the recommended candidate.

- South Suburban: The Chairman of the Board has previously interviewed candidates who express interest following a vacancy, and presents the preferred candidate for vote to the BOT. SSC is currently reviewing our Board Policy Manual, including adding a formal policy for filling board vacancies.
- Spoon River: It has been a number of years since SRC has had a Board vacancy, but when that has occurred, the SRC Board followed Public Community College Act: 805/3-7 (d).
- Waubensee: At Waubensee, the last time we needed to fill a board vacancy was in February 2018. On February 1, we sent out a news release and also posted on our website, a notice that candidates who are interested in filling a vacancy on the board should submit a letter and resume to the Clerk of the Board. We allowed two weeks for submissions. A Nominating Committee convened to review the materials submitted and identified three candidates to interview, which they did a couple weeks later. Upon the conclusion of the interviews, the committee identified one candidate to be recommended to the board for appointment at the next regular board meeting in March 2018.

### 3. ADDITIONAL COMMENTS

- Elgin: Our practice when there is a vacancy is to place the information on our website and purchase advertisements in all the 'major' newspapers that are within District 509 (last time there were 4). The Board interviews ALL the candidates who apply. We follow the election code for vacancies in office regarding timing, etc.
- Harper: This is listed in the Board policy manual as an acceptable reason to hold a closed session:  
C. Appointment of a member to fill a vacancy on the Board;  
  
We have developed an application and process to fill vacancies, as well as a public notice that a vacancy is available.
- John Wood: The Board nominates potential candidates for consideration. After discussion/deliberations during closed session, they interview the candidates and select the candidate of their choice. If the candidate accepts, they complete the vacancy term to be filled. At the end of that term they can run for the office if so desired.
- Lewis and Clark: Our recent practice has been to publish the vacancy online and through local media. Most recently, we had 10 applicants and the entire Board interviewed all 10 applicants and unanimously selected 1.
- Sauk Valley: Typically, the Board sends a notice to the local newspapers directing interested members of the district to submit a letter detailing their background and reasons for wanting to be appointed to the Board. The Board reviews submitted letters and, in open session, takes action to appoint the selected person.

***Copies of board vacancy policies, public notices, and sample interview questions are attached to these survey results***

*For more information, please contact:*

**Illinois Community College Trustees Association**

401 E. Capitol Avenue, Suite 200 • Springfield, IL 62701 • 217-528-2858 • [www.communitycolleges.org](http://www.communitycolleges.org)

## **Danville Area Community College**

### **Board Policy #1008: Vacancies**

Whenever a vacancy occurs, the remaining members of the Board shall appoint a successor within sixty (60) days who shall fill the vacancy until the next annual election. An appointee to the Board must meet the same qualifications as elected members of the Board. A vacancy is created upon resignation, removal of residence from District No. 507, or upon the happening of any event which creates a vacancy on a Board of Trustees under the Illinois Public Community College Act.

Adopted: 7-28-92; Revised: 8-11-04

## **Elgin Community College**

GP 8: 10. Whenever a trustee vacancy occurs, the remaining members shall fill the vacancy, and the person so appointed shall serve until a successor is elected at the next regular election for board members and is certified in accordance with Sections 22- 17 and 22-18 of the Election Code. However, if the vacancy occurs with less than four months remaining before the next scheduled District 509 election, and the term of office of the board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election, until the succeeding District 509 election.

In the event of a resignation or inability of the nonvoting student member to complete his or her term, said vacancy shall be filled in accordance with the prevailing Student Government Constitution and the student selected shall serve until the expiration of the term of such vacating student member.

The Board's policies are posted on our website: <https://elgin.edu/about-ecc/trustees/board-policies/>.

## **William Rainey Harper College**

### 01.23.00 VACANCIES

Whenever a vacancy occurs, the remaining members shall fill the vacancy until the next regular election of Board members. The appointee shall have the same legal qualifications as the predecessor. Should the Board fail so to act within 60 days after the vacancy occurs, the Chair of the Illinois Community College Board shall appoint a trustee to fill such vacancy until the next regular election for Board trustees.



**Office of the President**

## **TRUSTEE VACANCY**

Board Policy (104) states that whenever a vacancy occurs in the John Wood Community College Board of Trustees, the remaining members shall fill the appointed vacancy as provided by law. (110 ILCS 805/3.7) The board has 60 days after the vacancy occurs to act. The chairman of the State board shall fill that vacancy if the Board fails to do so. Applications may be requested; at the discretion of the board.

**THE BOARD OF TRUSTEES REGULAR BOARD MEETINGS ARE HELD ON THE THIRD WEDNESDAY OF EACH MONTH, AT 7:00 P.M. IN THE OFFICES OF THE BOARD OF TRUSTEES AT 1301 SOUTH 48<sup>TH</sup> STREET, QUINCY ILLINOIS. BELOW IS THE 2015 BOARD OF TRUSTEES SCHEDULED MEETINGS THAT WE ASK YOU COMMIT TO ATTENDING IN PERSON AND OTHER SUCH MEETINGS AS NECESSARY.**

**January 15 2015**

*No Meeting*

**February 18, 2015**

**March 18, 2015**

**April 29, 2015**

**May 20, 2015**

**June 17, 2015**

**July 15, 2015**

*At Pittsfield*

**August 19, 2015**

**September 16, 2015**

*At Brown County*

**October 21, 2015**

**November 18, 2015**

**December 16, 201**

**JOHN WOOD COMMUNITY COLLEGE  
PUBLIC NOTICE OF SPECIAL MEETING**

PUBLIC NOTICE is hereby given by the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, commonly known as John Wood Community College, that a Special Meeting of the Board of Trustees will be held on the 22nd day of April 2015, commencing at 6:00 o'clock p.m., and such meeting will be held in the Board Room of the Student/Administrative Center at 1301 South 48th Street, Quincy, Illinois.

This Special Meeting has been called by the Chairman of the Board of Trustees pursuant to Section 3-8 of the Illinois Public Community College Act for the purposes of:

1. Consideration the selection of a person to fill a public office, specifically, board member

Meetings of the Board of Trustees are subject to the Open Meetings Act.

BY ORDER OF THE CHAIRMAN OF THE BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS, COMMONLY KNOWN AS JOHN WOOD COMMUNITY COLLEGE.

BY: Mr. James Gay  
Chairman



## **04.22.15 SPECIAL MEETING**

**CANDIDATE NAME:**

**QUESTIONS BELOW:**

- 1. PROVIDE US WITH AN OVERVIEW OF YOUR BACKGROUND. WHAT DO YOU HAVE TO OFFER THAT IS DIFFERENT TO US? WHAT OTHER BOARD COMMITTEE POSITIONS HAVE YOU HELD IN THE PAST?**
- 2. WHY ARE YOU INTERESTED IN SERVING ON THE JOHN WOOD COMMUNITY COLLEGE BOARD OF TRUSTEES?**
- 3. WHY ARE YOU INTERESTED IN SERVING ON THE JOHN WOOD COMMUNITY COLLEGE BOARD OF TRUSTEES?**
- 4. IN YOUR OPINION WHAT ARE THE ESSENTIAL ELEMENTS OF A SUCCESSFUL BOARD?**





**5. DO YOU UNDERSTAND THE TIME COMMITMENT REQUIRED IN SUCCESSFULLY SERVING AS A TRUSTEE FOR JWCC – DO YOU HAVE ANY RESERVATIONS ABOUT YOUR ABILITY TO SUCCESSFULLY SERVE ON THIS BOARD?**

**6. WOULD YOU STAND FOR RE-ELECTION?**

**7. DO YOU HAVE ANY QUESTIONS FOR US REGARDING SERVING AS A JWCC TRUSTEE?**

Illinois Valley Community College Board Policy

Subject: **Vacancies**  
Number: **1.5**

Effective Date: 2/25/10  
Last Reviewed: 2/25/10  
Last Revised: 2/25/10

Upon notice that a vacancy exists on the Board of Trustees, the following steps will be taken to fill such vacancy:

1. The Chair of the Board shall announce promptly that such vacancy exists.
2. Following such announcement, the Chair shall cause notice of such vacancy to be published in newspapers of general circulation within the district.
3. The Chair also shall cause a news release announcing such vacancy to be sent to all media outlets normally provided news releases by the College.
4. The notices referenced in (2) and (3) above shall direct persons who wish to be considered for the vacancy to express their interest in writing to the Secretary of the Board by a specified date as determined by the Chair.
5. Candidates for the vacancy shall address the following in the written materials submitted to the Board:
  - reason for seeking the appointment;
  - how the individual's qualifications will add to the composition of the Board in fulfilling its responsibilities to the District's citizens;
  - experience in other areas which may enhance public policy or decision-making; and
  - other topics as may be determined by the Board.
6. All materials received shall be reviewed by the Board.
7. The Board may invite those candidates from whom more information is desired to be interviewed by the Board. Such interviews may take place in Closed Session of the Board as permitted by law.
8. In the event that a pool of qualified candidates already exists from a vacancy that was filled within the last six months, the Board may consider filling the position from this pool versus the above steps.

In accordance with state statute, the vacancy must be filled within 60 days.

**PUBLIC NOTICE**  
**KASKASKIA COLLEGE – COMMUNITY COLLEGE DISTRICT 501**  
**TRUSTEE VACANCY**

The Kaskaskia College Board of Trustees is seeking candidates to fill the unexpired term of Jeffrey Brown, who resigned from the Board effective May 22, 2023. Such term will last until the next election in 2025, and is certified in accordance with Sections 22-17 and 22-18 of the Election Code.

To be considered for the above vacancy, individuals are required to submit a letter of interest, current resume, at least three professional references (not from family), and responses to board candidate questions to:

Mrs. Karol Potter  
Executive Assistant to the President  
and Secretary to the Board of Trustees  
Kaskaskia College  
27210 College Road  
Centralia, IL 62801

Candidate materials must be received in the office of the President by 4 p.m. on Monday, June 19, 2023. Candidate materials not received in the office of the President by 4:00 p.m. on Monday, June 19, 2023 or that are incomplete will not be considered. Names of candidates will be held in confidence unless otherwise indicated by the candidates themselves. Candidate questions may be accessed at <https://www.kaskaskia.edu/about-kc/board-of-trustees/>.

The Kaskaskia College Board of Trustees will be seeking potential candidates throughout Community College District 501, which consists of counties and portions of counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington. The Board will select candidates to be interviewed at a special meeting to be held on Thursday, June 22, 2023.

Any questions regarding the above process should be directed to the office of the President at 618-545-3011.

**TRUSTEE CANDIDATE QUESTIONS**  
**KASKASKIA COLLEGE BOARD OF TRUSTEES**  
**June 2023**

Please provide detailed responses to the following questions. Feel free to attach additional comments as needed.

1. Please provide your personal philosophy of the phrase: “comprehensive community college.”
2. Please discuss one major opportunity and one major challenge that you foresee for Kaskaskia College over the next 5 years.
3. Please discuss your understanding of the role of an individual trustee member versus the role of the collective board of trustees.
4. Please discuss your understanding of the difference between the roles and responsibilities of the President and other administrators, and the role of the board of trustees. Please elaborate how you would adhere to the role of a trustee versus the role of a College employee.
5. What are the factors on which you will base your decisions as a Kaskaskia College trustee member?
6. How will you build consensus and support in the community for the College's work and mission?
7. If a trustee feels strongly about a matter, but his or her position is not supported by the majority of the board, please describe your interpretation of how should the individual trustee conduct him or herself?
8. How would you respond to a concern from a student, a staff member, and a community member about any part of the college operation?
9. Please provide your interpretation of the terms: ethical behavior and conflict of interest.
10. Are you able to commit to attending regularly scheduled meetings, workshops, trainings etc., in order to fulfil your role as trustee?



<b>CHAPTER 1</b>	<b>SECTION NO.</b>
Board Of Trustees	1.01
<b>REFERENCE</b>	<i>Adopted: October 12, 2010</i>
1.01.03                      Vacancy on the Board of Trustees	<i>Reviewed: September 14, 2010</i>
	<i>Revised:</i>

If a vacancy on the Board occurs, the remaining Trustees shall fill the vacancy by appointment in accordance with Section 805/3-7(f) of the *Illinois Public Community College Act*, and the appointee will serve until the next regular election for Board members. All members of the Board of Trustees shall be involved in the selection process. The person appointed to fill the vacancy shall have the same residential qualifications as his/her predecessor in office was required to have. In either instance, if the vacancy occurs with less than 4 months remaining before the next scheduled consolidated election, and the term of office of the Board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding consolidated election. If the term of office of the Board member vacating the position is scheduled to expire at the upcoming consolidated election, the appointed member shall serve only until a successor is elected and qualified at that election.

If the remaining members fail to act within 60 days after the vacancy occurs, the chairman of the State Board shall fill that vacancy, and the person so appointed shall serve until a successor is elected at the next regular election for board members and is certified in accordance with Sections 22-17 and 22-18 of the Election Code.

Removal of residence from the district by any member constitutes a resignation from and creates a vacancy on the Board.

### Filling of Vacancies

Upon notice that a vacancy exists on the Board of Trustees, the remaining members shall fill the vacancy, and the person so appointed shall serve until he/she or a successor is elected at the next regular election for board members.<sup>1</sup>

1. If the Board of Trustees fails to act within sixty days after a vacancy occurs, the Chairman of the Illinois Community College Board shall fill the vacancy.
2. The individual appointed to fill the vacancy shall have the same residential qualifications of all board members.
3. If the vacancy occurs with less than four months remaining before the next scheduled consolidated election, and the term of the office of the board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the next succeeding consolidated election.
4. If the term of the office of the board member vacating the position is scheduled to expire at the upcoming consolidated election, the appointed member shall serve only until he/she or a successor is elected at that election.

Upon notice that a vacancy exists on the Board of Trustees, the following steps will take place in order to fill such vacancy:

1. The Chairperson of the Board shall announce at the next meeting of the Board that such vacancy exists;
2. Following such announcement, the Chairperson shall cause notice of such vacancy to be published in a newspaper of general circulation within the district. Such notice shall occur at least twenty (20) days prior to the meeting during which the vacancy is sought to be filled.
3. The Chairperson shall also cause a press release announcing such vacancy to be sent to all media outlets normally provided press releases by the College.

The notices referenced above shall direct persons who wish to be considered for the vacancy to express their interest in writing to the Secretary of the Board by a specified date as determined by the Chairperson. Such date shall be approximately seven to ten days prior to the date of the meeting at which the vacancy is anticipated to be filled.

Candidates for the vacancy shall address the following in the written materials submitted to the Board:

1. Reason for seeking the appointment;
2. How the individual's qualifications will add to the composition of the Board in fulfilling its responsibilities to the district's citizens;
3. Experience in other areas which may enhance public policy or decision-making;
4. Other topics as may be determined by the Board.

Materials received by the Secretary shall be duplicated and distributed to other members of the Board. All materials received shall be determined to be public records.

The Board may invite those candidates from whom more information is desired to be interviewed by the Board. Such interviews may take place in Closed Session of the Board as permitted by law.

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<sup>1</sup> 110 ILCS 805/3-7 Illinois Public Community College Act



## Lewis and Clark Community College policy – Board Vacancies

### 202.2 VACANCIES

In the event of a vacancy on the Board, the remaining members shall, within 60 days of the vacancy, appoint a replacement to the Board to serve until the next regular election.



**Lori Artis, VP of Administration**  
(618) 468-3000, [lartis@lc.edu](mailto:lartis@lc.edu)

5800 Godfrey Rd. Godfrey, IL 62035  
(618) 468-7000 or (800) YES-LCCC

**For Immediate Release**  
**October 12, 2022**

**Contact:** Laura Inlow  
(618) 468-3200  
[linlow@lc.edu](mailto:linlow@lc.edu)

## L&C Board Seeks Trustee to Fill Vacancy

**GODFREY** – Lewis and Clark Community College’s Board of Trustees is seeking a candidate to serve the remainder of a vacant trustee term, to end in April 2023.

The vacancy comes after former Board Chair David Heyen’s resignation, effective Oct. 11, 2022. The full Board includes seven trustees and a student trustee, who casts an advisory vote.

“Trustees should be knowledgeable about the communities we serve and demonstrate a strong commitment to uphold the college’s mission of educating the people of Lewis and Clark Community College District 536,” said Board Chair Julie Johnson.

District residents, age 18 and up, who are interested in serving the college, should submit a Letter of Interest explaining why they want to serve on the Board, along with a biography/resume to [board@lc.edu](mailto:board@lc.edu) now through Oct. 27, for consideration.



*A map of Lewis and Clark Community College District 536. Learn more at [www.lc.edu/discover](http://www.lc.edu/discover).*

Lewis and Clark’s district encompasses parts of seven counties in Illinois, including all of Jersey County, Calhoun County and Greene County, much of Madison County and Macoupin County, and small portions of Morgan and Scott Counties.

Per the Association of Community College Trustees at [acct.org](http://acct.org), excellent board members “act on behalf and for the benefit of the community; advocate for the community college and those it serves; commit time and effort to governance responsibilities; shape consensus among groups and individuals with competing interests; serve without personal gain.”

“College leadership is optimistic for the future and ready to work with the Board of Trustees to move forward, continuing to expand access to excellent educational opportunities for the entire district,” L&C President Ken Trzaska said.

In accordance with the Community College Act, the Board will review candidate submissions and appoint a replacement trustee within 60 days. Any information submitted is subject to the Illinois Freedom of Information Act.

The trustee seat will be one of two on the ballot for the April 4, 2023, consolidated election.

To learn more about the L&C Board of Trustees, visit [www.lc.edu/BOT](http://www.lc.edu/BOT).

# # #



# BOARD VACANCY



**Interested in serving Lewis and Clark as a trustee of District 536?**

Submit a Letter of Interest and bio/resume to [board@lc.edu](mailto:board@lc.edu).

## ***John A. Logan College***

### ***Election, Terms of Office, and Filling Vacancies***

**2110**

Election of the members of the John A. Logan College Board of Trustees shall be nonpartisan and shall be held at the time and in the manner provided in the general election law. Members shall be elected to serve six-year terms.

#### Vacancies on the Board

Whenever a vacancy occurs on the board, the remaining members shall fill the vacancy, and the person so appointed shall serve until a successor is elected at the next regular election in accordance with the election code. If the remaining members fail to act within 60 days after the vacancy occurs, the chairman of the State Board shall fill that vacancy, and the person so appointed shall serve until a successor is elected at the next regular election in accordance with the election code. If the vacancy occurs with less than 4 months remaining before the next scheduled consolidated election, and the term of office of the board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding consolidated election. If the term of office of the board member vacating the position is scheduled to expire at the upcoming consolidated election, the appointed member shall serve only until a successor is elected and qualified at that election.

**Policy No. 1021**  
Revised 9/21/1993  
Revised 8/18/1998  
Renumbered 7/1/2001  
Reviewed 2/17/2015  
Reviewed 12/15/2020  
Reviewed 1/17/2023

## **BOARD OF TRUSTEES**

### **Board Vacancy**

When the Board determines that a vacancy exists the Board shall establish procedures to fill that vacancy. If the vacancy occurs four months or more before the next election, the appointed Board member serves until the next scheduled election.

If the vacancy occurs less than four months before the election, the appointed Board member serves until the first election following the next scheduled election.

The more exacting statements as set forth in the law are:

"Whenever a vacancy occurs, the remaining members shall fill the vacancy, and the person so appointed shall serve until a successor is elected at the next regular election for board members and is certified in accordance with ... (if) the vacancy occurs with less than 4 months remaining before the next scheduled nonpartisan election, and the term of office of the board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding nonpartisan election. If the term of office of the board member vacating the position is scheduled to expire at the upcoming nonpartisan election, the appointed member shall serve only until a successor is elected and qualified at that election." (110 ILCS 805/3-7)

# Richland Community College

## 1.7 Vacancies on the Board

*adopted: Nov-1975*

*last revised: Nov-1975*

Whenever a vacancy occurs, the remaining members shall fill the vacancy through an open process with a call for candidates and in accordance with law. (110 ILCS 805/3-7(d))

The person so appointed shall serve until a successor is elected at the next regular election for members of the Board of Trustees and is certified. (10 ILCS 5/22-17 and 22-18).

The Board will ensure that the replacement subscribes to the Tenets of Trusteeship as provided in Board Policy 1.18.

## **Sauk Valley Community College**

### 103.01 Trustee Election and Vacancies

2. Vacancy: A vacancy on the College Board occurs upon the happening of any event which creates a vacancy on the Board of Trustees under the relevant provision of law. Whenever a vacancy occurs, the remaining members of the Board of Trustees shall appoint a person to fill the vacancy. The individual shall be selected based on his or her overall ability to best represent the college district. The person receiving the appointment shall serve until the successor is elected and certified in accordance with the Election Code. If the vacancy occurs with less than four months remaining before the next scheduled nonpartisan election, and if the term of office of the Board member vacating the position is not scheduled to expire at that election, then the term of the person appointed to fill the vacancy shall extend through that election and until the succeeding nonpartisan election. If the term of office of the Board member vacating the position is scheduled to expire at the upcoming nonpartisan election, the appointed member shall serve only until the successor is elected and qualified at that election. If the remaining members of the Board fail to appoint a person to fill the vacancy within 60 days after the vacancy occurs, then the Chair of the Illinois Community College Board will fill the vacancy until that vacancy shall be filled by election as provided by law.



TRITON COLLEGE BOARD POLICY

**BOARD OF TRUSTEES, DISTRICT 504**

**GOVERNANCE**

**NUMBER OF TRUSTEES AND TERMS OF OFFICE**

**POLICY 1161**  
**ADOPTED: 11/20/90**  
**AMENDED: 12/17/91**  
**AMENDED: 05/16/95**  
**AMENDED: 01/22/02**  
**AMENDED: 12/20/16**

**COMPOSITION**

The Board shall consist of seven (7) voting members and one (1) advisory voting student member. All members shall serve without compensation whether it be in the form of dollars, services, and/or benefits.

**ELECTION AND TERM OF OFFICE**

Voting members of the Board shall be elected in accordance with procedures contained in the Illinois Public Community College Act, and must meet the qualifications for trustees of Public Community College districts as set forth in said Act. The term of office of voting members shall be six (6) years unless otherwise provided in said Act. A student trustee will be elected annually in accordance with guidelines established by the Office of the Vice President of Enrollment Management & Student Affairs, under the regulations stipulated in Illinois Community College Act 110 ILCS 805/3 - 7.24. "Student Member of Community College Board - Selection").

Whenever a vacancy occurs, the remaining members shall fill the vacancy until the next regular election for Board Trustees. The successor must be qualified as stated in law. If the trustees do not fill a vacancy within sixty (60) days after the vacancy occurs, then the Chairman of the State Board shall fill the vacancy in compliance with the Community College Act.

Officers of the Board include Chairman, Vice Chairman, and Secretary.



# News Release

FOR IMMEDIATE RELEASE  
February 01, 2018

## **Waubonsee Seeks Candidates to Fill Trustee Vacancy**

Sugar Grove - The Waubonsee Community College Board of Trustees is soliciting résumés of people interested in filling a vacancy on its board due to the resignation of Mr. Roger T. Harris.

Under Illinois law, the board will appoint a trustee to fill the vacant seat from March 21, 2018 until the next consolidated election on Tuesday, April 2, 2019.

A candidate must be a citizen of the United States, of the age of 18 years or over and a resident for at least one year immediately preceding the appointment, of the State and the territory which, on the date of the appointment, is included in the community college district.

Anyone interested in being considered for this appointment should send a cover letter explaining their interest in serving as a trustee and a résumé by Thursday, February 15, 2018 at 4:30 p.m. Letters and résumés may be submitted electronically or in hard copy to:

Mary Baccheschi  
Clerk of the Board  
Waubonsee Community College  
Rt. 47 at Waubonsee Drive  
Sugar Grove, IL 60554  
[mbaccheschi@waubonsee.edu](mailto:mbaccheschi@waubonsee.edu)  
Phone (630) 466-5704  
Fax (630) 466-7550

If you have questions about this appointment, please contact Dr. Christine Sobek, President of Waubonsee Community College, at (630) 466-2300 or [csobek@waubonsee.edu](mailto:csobek@waubonsee.edu).

It is anticipated that a trustee will be appointed and seated at the regularly scheduled March 21, 2018 board of trustees meeting.